iUNFL **Offline Ordering Guide**

Entering Offline Orders



add to the offline order...

by entering their item code, UPC, or PLU.

tap the back arrow to be taken back to the main 1 offline ordering screen.

iUNFI Offline Ordering Guide

Resolving Offline Orders

After you're able to connect to Wi-Fi or a hotspot, login as normal.

arrier 중 11:59 AM ■ Select an account	2 rier 중 12:13 PM ■ Offline Ordering List Skip 0 selected	3 arrier ♥ 12:14 PM ■ ← Import Summary 4 items
You have 1 offline order in the list. You will be re-directed to 'Offline Ordering List' page after the catalog is successfully downloaded.	Offline order started on 1/27/25 4 items Created 1/27/25 11:49 am Modified 1/27/25 11:49 am	1555 COUNTY MARKET Review alerts (1)
Q Search my accounts		11258 UPC Multiple items found
********* TEST ******* Account #99999 • 17 pending orders DC #1 • Rocklin CA DC Last updated 1/24/25 at 2:26 PM		Allen Allen Cake, Rich's Country White Buttercream
COBORN'S CLEARWATER 2008 Account #54128 DC #19 Prescott WI DC		Icing Ztf, 1 Each, 28 Lb Case 1/28 LB 00750903154705 7980268
E&B COFFEE ROASTERS Account #82054 DC #5 Atlanta GA DC		Am Bag 10X19 Wick 10 1 +
*L&B DOWNTOWN MPLS SF Account #70388 DC #19• Prescott WI DC		Case 1/2000CT 00422222049368 7992383
*LUNDS LAKE MILLS IA	Delete Next	Import
You will notice a notification regarding your offline order. Select your store as you	You will be prompted to import the offline order. Select the order and tap "Nort"	If there are alerts to review, select the item with the alert.



Select the appropriate item and tap "Add Item."

You'll be taken back to the Import Summary screen. When there are no more alerts, **tap "Import."**

12:14 PM

Import Summary

155545 COUNTY MARKET

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Alo Allure W/Mango

Case | 12/16.90Z 00812475011258 | 4430701

Allen Allen Cake,

White Buttercream

Icing Ztf, 1 Each, 28

00750903154705 | 7980268

Am Bag 10X19 Wick

00422222049368 | 7992383

Rich's Country

Lb Case | 1/28 LB

Bake Bg

Case | 1/2000CT



Select the order to import the list to or create a new one. Then, tap "Apply."

2

iUNFI Offline Ordering Guide

Resolving Offline Orders



You will see this Import Successful alert. **Tap OK.**

	Import Result
	155545 COUNTY MARKET
We l orde	nave succesfully imported your offline ers to 'New'
Wou orde	Ild you like to delete imported offline ers below?
~	Select / Deselect All
~	Offline order started on 1/27/25 4 items Created 1/27/25 11:49 am Modified 1/27/25 11:49 am

IF you see this screen, delete the offline order.



You will be alerted that the offline order was deleted. **Tap View Order** and proceed with normal steps to submit an order.